

To: SAPCO Member Districts
From: JoAnn Emerson, Bid Coordinator
Date: April 4, 2006

RE: SAPCO Annual Meeting
Annual Dues and Intergovernmental Agreement

Our annual meeting will be held on April 20, 2006 at 10:00 AM. Meeting will be held at Capital Area Career Center which is located at 2201 Toronto Road, Springfield. Meeting will be upstairs in the Director's office. A representative from Fox River Foods will be available for any questions.

Our tentative agenda is:

- Addendums to agenda as needed
- Minutes
- Revenue Report
- Illinois State Board of Ed. "new" documents for contractors on certifications
- Discussion and vote on rolling over bid for 2006/07
- Approval of bill list

Intergovernmental Agreements and dues are due by our Annual Meeting.

With the 'Open Meeting Act', please post at your school our SAPCO meeting

Thank you